

For general release

REPORT TO:	CHILDREN AND YOUNG PEOPLE SCRUTINY SUB COMMITTEE 11 FEBRUARY 2014
AGENDA ITEM:	8
SUBJECT:	WORK PROGRAMME REVIEW AND PLANNING
LEAD OFFICER:	Julie Belvir Council Solicitor and Monitoring Officer, Director of Democratic & Legal Services
CABINET MEMBER:	Not applicable

ORIGIN OF ITEM:	This item replaces the regular work programme report.
BRIEF FOR THE COMMITTEE:	To review learning from the 2013/14 work programme and to identify potential topics and their briefs for the overall 2014/15 scrutiny work programme

1. EXECUTIVE SUMMARY

- 1.1 The final meeting of each of the three scrutiny committees are invited to identify
- (a) what has been learnt about effective scrutiny in 2013/14 and;
 - (b) potential topics and their briefs for the 2014/15 work programme.

2. WORK PROGRAMME REVIEW AND PLANNING

Review of 2013/14

- 2.1 As a means of reviewing what has been learnt about effective scrutiny in 2013/14, members of the committee are invited to generate answers to the following questions:
- What worked well and why?
 - What did not work well and why?
 - And how can this information be used to shape next year's work programme?

Planning for 2014/15

- 2.2 **Please find below** a list of topics that fall into the remit of this committee which have already been suggested for inclusion in the 2014/15 work programme. The committee may wish to comment on these:.

- The effectiveness of partnership work in delivering children's social care services
- Youth employability: the viewpoint of local employers

2.3 **Appendix 1** is an invitation for the committee and individual members to suggest further topics for the **overall** scrutiny work programme in 2014/15. Every suggested topic needs a proposed wording of the 'Brief for the Committee', such as *To review/examine/consider (what and why)*.

2.4 In suggesting topics, members are reminded that the Scrutiny and Strategic Overview Committee has previously agreed that:

A good scrutiny topic:

- is clearly defined (ie there is a written 'Brief' for the item)
- is of interest to Members
- is a key issue of public interest or concern
- is likely to lead to improvements for local people
- can help the council achieve its corporate priorities
- may involve a cyclical review of progress

Topics suitable for task and finish working groups are ones on which:

- it is generally agreed that there is a problem
- Scrutiny can contribute to a better outcome
- much more time is required than can be given at committee
- study of the issue is timely
- gaps or problems in service delivery and provision may be examined

2.5 Topics are also being invited from a wide range of internal and external people and organisations. All topics suggested will be reviewed at the Scrutiny Workshop on **Tuesday 10 June 2014**.

3 RECOMMENDATIONS

3.1 In summary, the committee and/or its individual members are recommended to:

- (a) identify what has been learnt about effective scrutiny in 2013/14
- (b) make any comments on the topics identified so far for the 2014/15 work programme within the remit of this committee
- (c) suggest other topics for inclusion in the overall 2014/15 work programme.

Appendices

Appendix 1: Invitation for the committee and individual members to suggest topics for the 2014-2015 Scrutiny work programme

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BACKGROUND DOCUMENTS:

None.